



Career Opportunities

Safety & Compliance Support – Fixed Term

About Us:

EA Networks is a locally owned cooperative network company based in Mid Canterbury. It owns and operates the region's electricity distribution network, as well as an advanced fibre optic communications network. Being locally owned and operated means EA Networks and its 130 staff have strong ties to the local community that they work and live in. The core focus for EA Networks is maintaining a resilient electricity and fibre network while supporting the local economy and community.

The Role:

We have an exciting opportunity for a Safety & Compliance Support superstar to join our tight-knit Safety & Compliance team. This fixed-term role will enable EA Networks to clear a backlog of work that is anticipated to be completed by mid December 2024. This role is all about ensuring accurate and efficient data entry into the EA Networks safety management database, and general administrative tasks support competency management within the Safety & Compliance team. Health and Safety is at the heart of what we do, so you need to have the right attitude to ensure that the EA Networks team work safely.

Got what it takes?

- Hold a current Class 1 Drivers Licence
- NCEA Level 2 or equivalent education
- Minimum of 2 years experience in a data entry or administrative role preferably supporting a Safety team
- Expert user of MS Excel and other MS Office products
- Strong organisational skills that reflect ability to perform and prioritise multiple tasks with an excellent attention to detail

On Offer:

We offer competitive remuneration, an active Social Club with activities throughout the year, discounted gym/fitness centre memberships, an expansive break room and on-site staff parking. You'll get to work with like-minded people who are passionate about keeping the lights and internet on throughout the Ashburton District. Being a part of the Ashburton District means you're a part of a strong supportive community with a great semi-rural lifestyle. With a variety of local dining and services, and excellent skiing, hunting, tramping and fishing spots nearby, you'll be spoiled for choice. As it's only a 60-minute drive from Christchurch Airport, it doesn't take long to experience city life.

Join Us:

To apply, please submit your CV and Cover Letter. Applicants must have the right to work in New Zealand. Pre-employment checks including a medical, drug and alcohol test and Ministry of Justice checks will apply. For further information please contact Harriet Leverton. Applications will be reviewed as they are received so apply without delay.

EA networks

0800 430 460

eanetworks.co.nz

Connecting our community

